

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Thursday, May 14, 2020

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Board of Directors

Sean Saldavia, Chair, Santa Cruz County
Steve Bestolarides, Vice-Chair, San Joaquin County
Janelle Horne, Member, El Dorado County
Paul Dictos, Member, Fresno County
Jon Lifquist, Member, Kern County
Rebecca Martinez, Madera County
Barbara Levey, Member, Merced County
Stephen Vagnini, Chair, Monterey County
Bob Dutton, Member, San Bernardino County
Gina Alcomendras, Member, Santa Clara County
Leslie Morgan, Member, Shasta County
Marc Tonnesen, Member, Solano County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Patrick Honny, CERTNA Executive Director, San Bernardino County
Brett Zamora, CERTNA Technical Director
Paula Pesut, CERTNA Secretary, Placer County
Ajaib Gill, CERTNA Business Manager, Kern County
Nubia Goldstein, Churchwell White, CeRTNA General Counsel

10:04 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County
Karen Johnson, Alternate Vice Chair, San Joaquin County
Janelle Horne, Member, El Dorado County
Paul Dictos, Member, Fresno County
Brian Pace, Alternate Member, Kern, County
Barbara Levy, Member, Merced
Alicia Sotelo, Alternate Member, Monterey County
Joani Finwall, Alternate Member, San Bernardino
Louis Chiaramonte, Alternate Member, Santa Clara County
Melanie Frazer, Alternate Member, Shasta County

2. Presentation of the Agenda
3. Report on Closed Session – Alternate Chair Sutherland
4. Public Comment – None
5. Action on consent calendar – None
6. Deferred items - None
7. General Administration
 - a. Review and Approve minutes from March 12, 2020 meeting.

A motion to approve the minutes was made by Alternate Member Pace. The motion was seconded by Member Levey and carried unanimously.

- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Thursday, July 9, 2020 10:00 am @ San Joaquin County. To be revised as necessary.

A motion was made by Member Levey to adopt the 7/9/2020 meeting location, date and time as set out above. The motion was seconded by Alternate Member Frazer and carried unanimously.

- c. Provide update on Calendar of Events – P. Pesut
- d. Update on 2019 Business Summit – P. Pesut
 - i. Counsel sent letter to Lake Tahoe Resort advising them we are terminating the contract and invoking the Impossibility/Force Majeure provision in the contract.

8. Management

- a. Review and receive CERTNA Financial Activity Reports – A. Gill

A motion was made by Member Dictos to receive the Financial Report. The motion was seconded by Member Levey and carried unanimously.

- b. Provide update on audited Financial Statement for FY ending 6/30/2019 – A. Gill
- c. Review and Discuss CERTNA expense budget for FY 20-21 – P. Honny
- d. Review and Approve Resolution 2020-001: Accepting the Withdrawal of the County of San Bernardino – P. Honny and N. Goldstein

A motion was made by Alternate Member Johnson to approve Resolution 2020-001, accepting the withdrawal of San Bernardino County. The motion was seconded by Alternate Chair Sutherland, roll call vote was taken and the motion passed with a 7-0-3 vote.

Santa Cruz County – Aye
San Joaquin County – Aye
El Dorado County - Aye
Fresno County – Abstain
Kern County – Aye
Merced County - Abstain
Monterey County – Aye
San Bernardino County – Abstain
Santa Clara County – Aye
Shasta County - Aye

- i. Alternate Member Finwall, San Bernardino County, dropped off the video conference meeting at this time

- e. Report on ERDS and G2G implementation process – P. Honny
 - i. Alameda County – Client
 - 1. G2G – 2020
 - 2. ERDS - 2020
 - ii. Alpine County – Client
 - 1. G2G – 2020
 - 2. ERDS - 2020
 - iii. Butte County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - iv. Calaveras – Client
 - 1. G2G – Live
 - 2. ERDS –Live
 - v. Contra Costa County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - vi. Del Norte County – Client - 2020
 - vii. El Dorado County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - viii. Fresno County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - ix. Glenn County – Client
 - 1. G2G – 2020 – Pending go live date
 - 2. ERDS – 2020 – Pending go live date
 - x. Kern County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS - Live
 - xi. Madera – Board of Directors
 - 1. G2G – Live
 - 2. ERDS - Live
 - xii. Merced County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - xiii. Modoc County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xiv. Mono County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xv. Monterey County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - xvi. Napa County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xvii. Placer County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xviii. Plumas – Client
 - 1. G2G – 2020
 - 2. ERDS - 2020
 - xix. Sacramento County – G2G
 - 1. G2G – Live
 - xx. San Bernardino County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live

- xxi. San Benito - 2020
- xxii. San Francisco County - Client
 - 1. G2G - Live
 - 2. ERDS – Live
- xxiii. San Joaquin County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiv. San Luis Obispo – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxv. Santa Clara County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxvi. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxvii. Shasta – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxviii. Siskiyou County - 2020
- xxix. Solano County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxx. Sonoma County - Client
 - 1. G2G - Live
 - 2. ERDS – Live
- xxxi. Stanislaus - 2020
- xxxii. Sutter County – G2G
 - 1. G2G – Live
 - 2. ERDS -?
- xxxiii. Tehama County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxxiv. Tuolumne County – Client
 - 1. G2G – 2020 – Pending live date
 - 2. ERDS – 2020 – Pending live date
- xxxv. Yuba County – Client
 - 1. G2G – Live
 - 2. ERDS - Live
- f. Update on G2G Submitters – P. Honny
 - i. Employment Development Department (EDD)
 - 1. Live
 - ii. California Department of Tax and Finance Authority (CDTFA)
 - 1. Live
 - iii. Franchise Tax Board (FTB)
 - 1. Live
 - iv. Department of Child Support Services (DCSS)
 - 1. Live
 - v. Megabyte Systems
 - 1. Tax Collector Interface (not a government agency)
 - a. Butte – Live
 - b. Calaveras - Live
 - c. El Dorado - Live
 - d. Merced - Live
 - e. Monterey - Live
 - f. Napa - Live
 - g. Placer County - Live
 - h. San Joaquin County – Live

- i. Shasta County – Live
- j. Sonoma County - Live
- k. Tehama – Live
- l. Tuolumne - Testing

9. Committee Reports

- a. County Certification Policies and Procedures Committee – B. Zamora
 - i. May meeting cancelled
- b. Technical Standards Committee – B. Zamora
 - i. May meeting cancelled

10. Continuing Business

- a. Unified MOU process overview and update – P. Honny
 - i. Distributed version 5, which incorporates the new provisions in ERDS law. Have received/proceed apx 250 updated submitter MOUs.
 - ii. Added Santa Clara County
 - iii. Tehama County in process. Going to their BOS June 1, 2020 for approval.
- b. Grant Program update – P. Honny
- c. DOJ Regulation process update – P. Honny
 - i. Meeting of the DOJ Advisory Committee on 5/12/2020 to discuss changes
- d. AI2 Business Plan – Trusted System Certification
- e. FPPC Form 700 Filing for 2019
 - i. Complete

11. New Business – P. Honny

- a. Received authorization from ePN, for P. Pesut to serve as Secretary through 2020

12. Board of Directors

- a. C. Sutherland brought up looking at the possibility of charging for the G2G service
- b. C. Sutherland will be reaching out to all board members to schedule working meeting to finalize the Executive Director contract discussions

13. Adjourn 11:28 a.m.