

Board of Directors

Jim Fitch, Chairman, Kern County
Gina Alcomendras, Vice Chair, Santa Clara County
William Schultz, Member, El Dorado County
Paul Dictos, Member, Fresno County
Stephen Vagnini, Member, Monterey County
Dennis Draeger, Member, San Bernardino County
Ken Blakemore, Member, San Joaquin County
Sean Saldavia, Member, Santa Cruz County

CERTNA Board of Directors meeting was heard in the Santa Clara County Training and Conference Center at Charcot, 2310 North First Street, Suite 102, San Jose, CA 95131

Present:

Board of Directors:

Jim Fitch, Chairman, Kern County
Gina Alcomendras, Vice Chair, Santa Clara County
Jane Kohlstedt, Alternate Member, El Dorado County
Gil Carter, Alternate Member, Fresno County
Alicia Sotelo, Alternate Member, Monterey County
De Ana Thompson, Alternate Member, San Bernardino County
Les Flemmer, Alternate Member, San Joaquin County
Carol Sutherland, Alternate Member, Santa Cruz County

Note: Alternate Member Les Flemmer left meeting at 11:41.

CERTNA Staff:

Patrick Honny, Executive Director, San Bernardino County
Dana Boeg, CERTNA Secretary, San Bernardino County

Off-Site Contributors (teleconference):

Karen Kitchen, CERTNA Business Manager, Kern County
Kevin Norris, Counsel, San Bernardino County

10:00 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chairman Fitch.
2. Presentation of the Agenda – No changes
3. Action on consent calendar – None.
4. Deferred items – None.
5. Review and approve minutes from the previous meeting.
The minutes from October 13, 2011 were reviewed.

A motion to approve the minutes was made by Alternate Thompson. The motion was seconded by Alternate Sutherland and carried unanimously.

6. Adopt a date, hour, and place of next Board meeting.
 - a. 2/9/12 10:00 a.m. – Santa Clara

A motion was made by Alternate Thompson to cancel the December meeting due to a schedule conflict and to confirm that there is no meeting scheduled for January 2012. The motion was seconded by Alternate Sotelo and carried unanimously.

A motion was made by Vice Chair Alcomendras to adopt the 2/9/12 meeting. The motion was seconded by Alternate Sutherland and carried unanimously.

7. Administration.
 - a. Review and discuss calendar of events. – P. Honny
Patrick discussed the calendar of events.
 - b. Review and receive budget reports – K. Kitchen
Karen discussed budget reports
 - i. Update on CERTNA audit process – K. Kitchen
Karen discussed audit process and status
 - ii. Budget vs. Actual Report – P. Honny
Patrick discussed current budget

A motion was made by Alternate Thompson to receive the budget reports. The motion was seconded by Alternate Sutherland and carried unanimously.

- c. Authorize Executive Director, in conjunction with CERTNA counsel, to negotiate and execute agent revenue sharing agreements with entities designated as “agents” within the terms of GC 27390, the Electronic Recording Delivery Act of 2004. Provide the Board with quarterly updates as to the status and revenue generated by said agreements.

A motion was made to allow the Executive Director to negotiate without entering into a contract and bring back to the Board for approval. This motion was made by Alternate Thompson and was seconded by Vice Chair Alcomendras and carried with 3 opposed, Alternate Carter, Chair Fitch and Alternate Sutherland.

Note: Les Flemmer, Alternate Member, San Joaquin County left meeting at 11:41.

- d. Report on ERDS and G2G implementation process – P. Honny
 - i. Contra Costa County
 1. G2G – Awaiting board action
 2. ERDS – Awaiting board action
 - ii. El Dorado County
 1. G2G – November 2011
 2. ERDS – November 2011
 - iii. Fresno County
 1. G2G – Live
 2. ERDS – Live
 - iv. Kern County
 1. G2G – Live
 2. ERDS – Live
 - v. Merced County
 1. G2G – Awaiting board action
 2. ERDS – Awaiting board action

- vi. Monterey County
 - 1. G2G – Live
 - 2. ERDS – November 2011
 - vii. Sacramento County
 - 1. G2G – Awaiting system upgrade
 - viii. San Bernardino County
 - 1. G2G – Live
 - 2. ERDS – Live
 - ix. Santa Clara County
 - 1. G2G – Live
 - 2. ERDS – Live
 - x. Santa Cruz County
 - 1. G2G – Testing
 - 2. ERDS – December 2011
 - xi. San Joaquin County
 - 1. G2G – Live
 - 2. ERDS – Live
 - xii. Tehama County
 - 1. G2G – November 2011
- e. Update on G2G Submitters – Various
- i. Employment Development Department (EDD)
 - 1. Live
 - ii. Board of Equalization (BOE)
 - 1. Development and testing
 - a. Target date is January for the live date
 - iii. Franchise Tax Board (FTB)
 - 1. Contracting
 - iv. Department of Child Support Services (DCSS)
 - 1. Pending
8. Committee Reports.
- a. County Certification Policies and Procedures Committee
 - i. Mike Rocha – Chair
 - 1. Mike Rocha not present at PPC meeting. Meeting was chaired by P. Honny in his absence.
 - 2. The Committee Chair will be presenting the Board with a couple of new Policies currently being worked and finalized for approval by Board.
 - 3. County administration training was provided via web and onsite.
9. Board of Directors.
- a. Confirmation of the 2012 Chairman of the Board – J. Fitch
 - i. Confirm the Vice-Chair, Gina Alcomendras, as the Chairman of the Board of Directors for CERTNA with a term of Jan. 1, 2012 – Dec. 31, 2012.

A motion was made to confirm Gina Alcomendras as the 2012 Chairman by Alternate Carter. The motion was seconded by Alternate Thompson.

- b. Selection of 2012 Vice-Chairman of the Board – J. Fitch
 - i. Term to run concurrent with Chairman
 - ii. Nominations
 - iii. Selection of the Vice-Chairman of the Board of Directors for CERTNA with a term of Jan. 1, 2012 – Dec. 31, 2012.

A motion was made to nominate William Schultz as 2012 Vice Chair of the Board by Vice Chair Gina Alcomendras and was carried unanimously.

10. Public Comment

- a. Presentation to Chairman Fitch for his contributions to CERTNA 2011

11. New Business

- a. None to report

12. Adjourn. The CERTNA Board of Directors adjourned at 11:59 a.m.