

CeRTNA Board of Directors Regular Meeting Notice and Agenda
Draft: 06/28/2023
Modified: 07/07/2023
Transmittal and posting date: 07/08/2023
Meeting date: 07/12/2023

MEETING NOTICE and AGENDA

BOARD OF DIRECTORS

CALIFORNIA ELECTRONIC RECORDING TRANSACTION NETWORK
AUTHORITY (CeRTNA)

Wednesday, July 12, 2023

10:00 A.M.
PUBLIC SESSION

Santa Cruz County Recorder's Office

701 Ocean Street
Redwood Conference Room, 5th Floor
Santa Cruz, CA 95060

Or via teleconference:

United States: **+1 (408) 650-3123**

Access Code: **373-661-301**

AGENDA DESCRIPTIONS

The agenda descriptions are intended to give notice to members of the public and a brief general description of items of business to be transacted or discussed. The Authority may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

CERTNA Consent Calendar Matters may be approved in one motion unless a Board Member requests separate action which he/she deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action. The Chairman reserves the right to discuss the items listed on the agenda in any order.

ADA Accessibility: If you require a reasonable modification or accommodation for a disability, please email the Secretary of the Board at: Secretary@CeRTNA.com to request an accommodation. Five days' notice prior to the Board meeting is required. Later requests will be accommodated to the extent feasible.

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PUBLIC COMMENTS ON AGENDA ITEMS

Members of the public wishing to address the Board of Directors regarding any item appearing on the agenda may do so by requesting to be recognized at the appropriate time. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. When addressing the Board, please state your name for the record. Please address the Board through the Chair. Please note comments to individual Board members or staff are not permitted when addressing the Board. A speaker's comments shall be limited to three (3) minutes.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the public wishing to address the Board of Directors regarding any item not on the agenda, but within the subject matter jurisdiction of the Board, will be taken under the Public Comment item of the agenda, and will be subject to the same guidelines as noted above.

SUPPORTING DOCUMENTATION

In accordance with the Brown Act, the Meeting Notice and Agenda will be posted at least 72 hours prior to regular meetings and 24 hours prior to special meetings. Documentation will be posted and available for download from www.CeRTNA.com 24 hours prior to the meeting.

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PUBLIC SESSION

10:00 A.M. - CONVENE MEETING OF THE BOARD OF DIRECTORS

a. Call to order

- a. Board of Directors Roll Call
 - i. Santa Cruz County – Chair
 - ii. Kern County – Vice Chair
 - iii. El Dorado County

b. Presentation of the Agenda

c. Public Comment

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon at one time under **ACTION ON CONSENT CALENDAR** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS**. Persons wishing to address consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR**.

d. Action on consent calendar

- a. No items

e. Deferred items

- a. No items

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DISCUSSION CALENDAR

f. General Administration

- a. Review and Approve minutes from previous meetings.
 - i. Regular Meeting 03/08/23

- b. Adopt date, hour, and place of next regular Board meeting.
 - i. Wednesday, 11/08/2023 – 10:00 am – Santa Cruz County Recorder.

g. Management

- a. Review and Receive CERTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

- b. Technical Director Retirement. Discuss recruitment options and exit strategy- Richard Sherman, CeRTNA Strategic Operations Director

- c. Review and Adopt Resolution 2023-002 of the Board of Directors of the California Electronic Recording Transaction Network Authority 23-24 Fiscal Budget. - Carol Sutherland, Alternate Chair and Richard Sherman, CeRTNA Strategic Operations Director

- d. Review and Approve EDD Agreement M93730-7100 July 01,2023 thru June 30, 2026, and ratify effective July 01, 2023– Richard Sherman, CeRTNA Strategic Operations Director

- e. Review and Approve Updated Submitter/Agent MOU - Richard Sherman, CeRTNA Strategic Operations Director

- f. Secretary Position - Richard Sherman, CeRTNA Operations Director

- g. Update - Las Vegas and Salt Lake City Data Centers - Brett Zamora, CeRTNA Technical Director

- h. Report on ERDS implementation process – Brett Zamora, CeRTNA Technical Director
 - i. Alameda County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

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- ii. Alpine County – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024

- iii. Butte County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- iv. Calaveras County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- v. Del Norte County – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024

- vi. El Dorado County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live

- vii. Glenn County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- viii. Humboldt County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- ix. Inyo County – Client
 - 1. G2G – 2023 In Progress, awaiting Tyler
 - 2. ERDS – 2023 In Progress DOJ Certified, awaiting Tyler

- x. Kern County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live

- xi. Lake County – Client
 - 1. G2G - 2024
 - 2. ERDS – 2024 MOUs Signed

- xii. Madera County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

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- xiii. Mendocino – Client
 - 1. G2G – 2023 - In Progress
 - 2. ERDS – 2023 - In Progress – Late 2023 early 2024
- xiv. Modoc County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xv. Mono County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xvi. Monterey County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xvii. Napa County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xviii. Placer County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xix. Plumas – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xx. Sacramento County – G2G Only
 - 1. G2G – Live
- xxi. San Francisco County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxii. San Luis Obispo – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiii. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiv. Siskiyou – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024

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- xxv. Sonoma County – Client
 - 1. G2G - Live
 - 2. ERDS – Live

- xxvi. Stanislaus – Client
 - 1. G2G – Live
 - 2. ERDS – Live (First ERDS doc May 16th)

- xxvii. Tehama County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- xxviii. Tuolumne County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- xxix. Yolo County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- xxx. Yuba County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- i. Update on G2G Submitters process – Brett Zamora, CeRTNA Technical Director
 - i. Employment Development Department (EDD)
 - ii. Board of Equalization (BOE/CDTFA)
 - iii. Franchise Tax Board (FTB)
 - iv. Department of Child Support Services (DCSS)
 - v. Megabyte Systems

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h. Continuing Business

- a. CeRTNA Partner Group - Richard Sherman, CeRTNA Operations Director
- b. New CeRTNA Logo - Richard Sherman, CeRTNA Operations Director
- c. New Document Types - Richard Sherman, CeRTNA Operations Director
- d. Grant Application - Richard Sherman, CeRTNA Operations Director

i. New Business

- a. Updated Calendar of Events - Richard Sherman, CeRTNA Operations Director
- b. 22-23 Accomplishments and 23-24 Goals - Richard Sherman, CeRTNA Operations Director

j. Board of Directors

k. Adjourn