



Contract Number	Begins:
	Ends:

## Vendor/Contractor Confidentiality Statement

### FTB Information

Unit Number	Unit Name
Contact Person	Phone Number

### Contractor/Vendor Information

Your Department/Company Name				
Business Address Where Work Will Be Performed Street	City	State	ZIP Code	FEIN

**Confidentiality Statement** – I understand that all Franchise Tax Board (FTB), Internal Revenue Service (IRS) and other information provided by FTB maintained on the above contractor's or vendor's premises is confidential. It is unlawful for any State or other employee to inspect, acquire or disclose FTB, IRS, or other confidential information under California Revenue and Taxation Code Section 19542 and 19542.1, Government Code Section 90005, 26 U.S.C., Internal Revenue Code Sections 7213(a)(2), 7213A(a)(2) and (b)(1), and 7431(a)(2) and (c), and 18 USC Section 1030. Violations of these statutes are punishable by fines, imprisonment and/or the costs of prosecution. I will not enter any premises, access any computers, software or applications not specifically required by my authorized duties, nor will I refer to or read any documents that come within my view other than those related to my authorized duties.

**California Revenue and Taxation Code Section 19542** – Penalty for disclosing information contained in a return. "Except as otherwise provided in this article and as required to administer subdivision (b) of Section 19005, it is a misdemeanor for the Franchise Tax Board or any member thereof, or any deputy, agent, clerk, or other officer or employee of the state (including its political subdivisions), or any former officer or employee or other individual, who in the course of his or her employment or duty has or had access to returns, reports, or documents required to be filed under this part, to disclose or make known in any manner information as to the amount of income or any particulars (including the business affairs of a corporation) set forth or disclosed therein."

**California Revenue and Taxation Code Section 19542.1(a)** – Penalty for unauthorized inspection of confidential information. "Except as otherwise provided by this article, it shall be unlawful for any person described in Section 19542 to willfully inspect any confidential information furnished or secured pursuant to this part, Part 10 (commencing with [Rev. & Tax C.] Section 17001), or Part 11 (commencing with [Rev. & Tax C.] Section 23001). For purposes of this section, "inspection" means any examination of confidential information. Any willful unauthorized inspection or unwarranted disclosure or use of confidential information by the persons described in Section 19542 is a misdemeanor."

**California Government Code Section 90005** – "No member, employee or agent of the Franchise Tax Board shall divulge or make known in any manner any particulars of any record, documents, or information which he receives by virtue of this chapter, except in furtherance of the work of the Franchise Tax Board or in connection with any court proceeding or any lawful investigation of any agency."

**United States Code Section 7213(a)(2)** – "State and other employees. It shall be unlawful for any person (not described in paragraph (1)) willfully to disclose to any person, except as authorized in this title, any return or return information (as defined in section 6103(b) [26 USCS § 6103(b)]) acquired by him or another person under subsection (d), (i)(3)(B)(i) or (7)(A)(ii), (k)(10), (l)(6), (7), (8), (9), (10), (12), (15), (16), (19), (20), or (21) or (m)(2), (4), (5), (6), or (7) of section 6103 [26 USCS § 6103] or under section 6104(c) [26 USCS § 6104(c)]. Any violation of this paragraph shall be a felony punishable by a fine in any amount not exceeding \$ 5,000, or imprisonment of not more than 5 years, or both, together with the costs of prosecution."

**United States Code Section 7213A(a)(2)** – "State and other employees. It shall be unlawful for any person (not described in paragraph (1)) willfully to inspect, except as authorized in this title, any return or return information acquired by such person or another person under a provision of section 6103 [26 USCS § 6103] referred to in section 7213(a)(2) [26 USCS § 7213(a)(2)] or under section 6104(c) [26 USCS § 6104(c)]."

**United States Code Section 7213A(b)(1)** – "In general. Any violation of subsection (a) [of 26 USCS § 7213A] shall be punishable upon conviction by a fine in any amount not exceeding \$ 1,000, or imprisonment of not more than 1 year, or both, together with the costs of prosecution."

**United States Code Section 7431(a)(2)** – "Inspection or disclosure by a person who is not an employee of the United States. If any person who is not an officer or employee of the United States knowingly, or by reason of negligence, inspects or discloses any return or return information with respect to a taxpayer in violation of any provision of [26 USC] section 6103 or in violation of [26 USC] section 6104(c), such taxpayer may bring a civil action for damages against such person in a district court of the United States."

**United States Code Section 7431(c)** – Damages that may be awarded for a violation of 26 USC section 7431(a)(2) include the greater of \$1,000 for each act of unauthorized inspection or disclosure of a return or return information, or the sum of the actual damages and, if the inspection or disclosure was willful or the result of gross negligence, punitive damages; plus costs of the action, plus reasonable attorneys fees.

**United States Code Section 1030(a)(2)** – Intentionally accessing a computer without authorization or exceeding authorized access, and thereby obtaining information from any department or agency of the United States, or from any protected computer used by or for the United States Government, is punishable by fines and imprisonment from one to ten years.

**Signature required on PAGE 2**

I understand that it is my responsibility to retain this document and all signatures throughout the contracted period with FTB. I also understand it is my responsibility to ensure that all new employees read these laws and agree to comply with them before working with FTB, IRS, or other information provided by FTB by signing and dating this document or an attached signatory sheet.

Name (Print)	Company Name and Title	
Signature		Date

[illegible]