

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Thursday, January 10, 2019

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Board of Directors

Sean Saldavia, Chair, Santa Cruz County  
Steve Bestolarides, Vice-Chair, San Joaquin County  
Janelle Horne, Member, El Dorado County  
Paul Dictos, Member, Fresno County  
Jon Lifquist, Member, Kern County  
Rebecca Martinez, Madera County  
Barbara Levey, Member, Merced County  
Stephen Vagnini, Member, Monterey County  
Bob Dutton, Member, San Bernardino County  
Gina Alcomendras, Member, Santa Clara County  
Leslie Morgan, Member, Shasta County  
Marc Tonnesen, Member, Solano County

CERTNA Board of Directors meeting was heard at the San Joaquin County Assessor-Recorder  
44 N. San Joaquin Street, Ste. 260, Stockton CA 95202

CERTNA Staff:

Patrick Honny, CERTNA Executive Director  
Brett Zamora, CERTNA Technical Director  
Paula Pesut, CERTNA Secretary, Placer County  
Ajaib Gill, CERTNA Business Manager, Kern County

10:00 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chair Steve Vagnini
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Alicia Sotelo, Alternate Chair, Monterey County  
Carol Sutherland, Alternate Vice Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Gina Luna, Alternate Member, Fresno County  
Jon Lifquist, Member, Kern, County  
Rebecca Martinez, Member, Madera County  
Joani Finwall, Alternate Member, San Bernardino - Teleconference  
Steve Bestolarides, Member, San Joaquin County  
Wardell House, Alternate Member, Santa Clara County  
Melanie Frazer, Alternate Member, Shasta County

2. Report on closed session – Chair
  - a. Continue to next meeting.
3. Presentation of the Agenda
4. Public Comment – None
5. Action on consent calendar – None
6. Deferred items - None
7. General Administration
  - a. Confirmation of the 2019-2021 Chairman of the Board

- i. Confirm the Vice-Chair, Sean Saldavia, as the Chairman of the Board of Directors for CERTNA with a term of Jan 10, 2019 – Jan 14, 2021
- ii. Roll call vote

b. Selection of 2019-2021 Vice-Chairman of the Board

i. Nominations

A nomination of Steve Bestolarides was made by Alternate Member Sutherland. The nomination was seconded by Member Lifquist and carried unanimously by roll call vote.

- c. Passing of Chairman's gavel – S. Vagnini to S. Saldavia
- d. Call to order – S. Saldavia
- e. Review and Approve minutes from October 11, 2018 meeting.

A motion to approve the minutes was made by Member Lifquist. The motion was seconded by Alternate Member House and carried unanimously.

- f. Adopt a date, hour, and place of the next Board meeting.
  - i. Thursday, March 14, 2019 10:00 @ San Joaquin County with a closed session to be held prior at 8:30

A motion was made by Member Bestolarides to adopt the 3/14/19 meeting location, date and time as set out above. The motion was seconded by Alternate Member Sotelo and carried unanimously.

- g. Provide update on Calendar of Events – P. Pesut
- h. Update on 2019 Business Summit – P. Pesut

8. Management

- a. Review and receive financial reports
  - i. CERTNA Financial Activity Report – Presented by P. Honny

A motion was made by Alternat Member House to receive the Financial Report. The motion was seconded by Member Martinez and carried unanimously.

- b. Ratify Contract with Lake Tahoe Resort Hotel for lodging, food and beverage, room rental in support of the 2019 Business Summit – P. Honny
  - i. Approved as to legal form by Nubia Goldstein – 11/14/2018

A motion was made by Alternate Member Sotelo to ratify contract with Lake Tahoe Resort Hotel. The motion was seconded by Member Martinez and carried unanimously.

- c. Report on ERDS and G2G implementation process – P. Honny
  - i. Butte County – Client
    1. G2G – Live
    2. ERDS – Live
  - ii. Calaveras County - 2019
  - iii. Contra Costa County - Client
    1. G2G – Live
    2. ERDS – Live
  - iv. El Dorado County – Board of Directors
    1. G2G – Live
    2. ERDS – Live

- v. Fresno County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- vi. Imperial County - 2019
- vii. Kern County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS - Live
- viii. Madera – Board of Directors
  - 1. G2G – 2019
  - 2. ERDS - 2019
- ix. Merced County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- x. Modoc County – Client
  - 1. G2G – 2019
  - 2. ERDS - 2019
- xi. Mono County - Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xii. Monterey County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xiii. Napa County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xiv. Placer County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xv. Plumas - 2019
- xvi. Sacramento County – G2G
  - 1. G2G – Live
- xvii. San Bernardino County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xviii. San Francisco County - Client
  - 1. G2G - Live
  - 2. ERDS – Live
- xix. San Joaquin County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xx. San Luis Obispo – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxi. Santa Clara County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxiii. Shasta – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxiv. Solano County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxv. Sonoma County - Client
  - 1. G2G - Live
  - 2. ERDS – Live
- xxvi. Sutter County - Client
  - 1. G2G – Live

2. ERDS - 2019
- xxvii. Tehama County – Client
  1. G2G – Live
  2. ERDS – Live
- xxviii. Tuolumne County – 2019
- xxix. Yuba County – Client
  1. G2G – 2019
  2. ERDS - 2019
- d. Update on G2G Submitters – Various
  - i. Employment Development Department (EDD)
    1. Live
  - ii. California Department of Tax and Finance Authority (CDTFA)
    1. Live
  - iii. Franchise Tax Board (FTB)
    1. Live
  - iv. Department of Child Support Services (DCSS) – P. Honny
    1. Live
  - v. Megabyte Systems – Update provided by P. Honny
    1. Tax Collector Interface (not a government agency)
      - a. Butte - Live
      - b. Merced - Live
      - c. Monterey - Live
      - d. Napa - Live
      - e. Placer County - Live
      - f. San Joaquin County – Live
      - g. Sonoma County - Live
      - h. Shasta County – Live
      - i. Tehama – Live
9. Committee Reports
  - a. County Certification Policies and Procedures Committee – T. Williamson –Chair
  - b. Technical Standards Committee – B. Zamora Chair
10. Continuing Business
  - a. Unified MOU process overview and update – P. Honny
  - b. Grant Program update – P. Honny
  - c. DOJ Regulation process update – P. Honny
  - d. CeRTNA General Counsel update – P. Honny
  - e. Board Member attendance via teleconference update – P. Honny
11. New Business
  - a. FPPC Form 700 Filing
  - b. New position update
12. Board of Directors
  - a. Recognize Stephen Vagnini and Alicia Sotelo (alternate) in recognition of service as CERTNA's Chairman of the Board of Directors – S. Saldavia
13. Adjourn 11:23 a.m.