

Board of Directors

Gina Alcomendras, Chair, Santa Clara County
William Schultz, Vice Chair, El Dorado County
Jim Fitch, Member, Kern County
Paul Dictos, Member, Fresno County
Stephen Vagnini, Member, Monterey County
Dennis Draeger, Member, San Bernardino County
Ken Blakemore, Member, San Joaquin County
Sean Saldavia, Member, Santa Cruz County

CERTNA Board of Directors meeting was heard at the Embassy Suites Lake Tahoe, Stanford Conference Room, 4130 Lake Tahoe Blvd., South Lake Tahoe, CA 96150

Present:

Board of Directors:

Gina Alcomendras, Chair, Santa Clara County
William Schultz, Vice Chair, El Dorado County
Jim Fitch, Member, Kern County
Dan Harp, Alternate Member, San Bernardino County
Les Flemmer, Alternate Member, San Joaquin County
Alicia Sotelo, Alternate Member, Monterey County
Carol Sutherland, Alternate Member, Santa Cruz County
Barbara Levey, Alternate Member, Merced County (joined at 10:09)

CERTNA Staff:

Patrick Honny, CERTNA Executive Director, San Bernardino County
Dana Boeg, CERTNA Secretary, San Bernardino County
Karen Kitchen, CERTNA Business Manager, Kern County

Off-Site Contributors (teleconference):

Kevin Norris, CERTNA Counsel, San Bernardino County

10:03 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chair Alcomendras.
2. Presentation of the Agenda - No changes
3. Action on consent calendar – None.
4. Deferred items – None.
5. Review and approve minutes from the previous meeting.
The minutes from March 8, 2012 were reviewed.

A motion to approve the minutes was made by Member Fitch. The motion was seconded by Vice Chair Schultz and carried unanimously.

6. Adopt a date, hour, and place of next Board meeting.
 - a. 5/10/12 9:00 a.m. Santa Clara County

Note: The change from 10:00 a.m. to 9:00 is for the purpose of allowing more time to discuss budget items.

A motion was made by Member Fitch to adopt the 5/10/12 meeting and to change the start time to 9:00 a.m. The motion was seconded by Alternate Sutherland and carried unanimously.

7. Administration.
 - a. Review and adopt JPA addendum #7 adding Merced County as a Board Member – P. Honny
 - a. Seat Merced County – G. Alcomendras

A motion was made by Member Fitch to adopt JPA Addendum #7 adding Merced County to the Board, Kent Christensen as a Board Member with Barbara Levey as the Alternate. The motion was seconded by Vice Chair Schultz and carried unanimously.

- b. Review and discuss calendar of events. – P. Honny
 - a. No Update – Pending CRAC event dates
- c. Review and receive financial reports – K. Kitchen
Karen discussed budget reports

A motion was made by Member Fitch to receive the financial reports. The motion was seconded by Vice Chair Schultz and carried unanimously.

- d. Report on ERDS and G2G implementation process – P. Honny
 - a. First Quarter Statistics
 1. ERDS – 58,904 documents for \$1.565 million
 2. G2G – 6,210 documents
 - b. Bi-Annual Security Audit due in January has been extended 90 days due to lack of Security Auditor.
 - c. Contra Costa County - Client
 1. Discussion P. Honny
 - a. Asking for Board direction regarding change to MOU as requested by County (pricing with a cap).
 - b. Board direction is for P. Honny to verify the tier level and volumes and suggest it is increased by 1 tier.
 2. G2G – Finalizing MOU
 3. ERDS – Finalizing MOU
 - d. El Dorado County – Board of Directors
 1. G2G – Live
 2. ERDS – First Quarter 2012
 - e. Fresno County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - f. Kern County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - g. Merced County – Board of Directors
 1. G2G – Third Quarter 2012
 2. ERDS – Third Quarter 2012

- h. Monterey County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Second Quarter 2012
- i. Sacramento County – G2G
 - 1. G2G – Pending submitter MOU
- j. San Bernardino County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- k. San Francisco County - Client
 - 1. G2G - Awaiting MOU
 - 2. ERDS – Awaiting MOU
- l. Santa Clara County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- m. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Second Quarter 2012
- n. San Joaquin County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- o. Tehama County – G2G
 - 1. G2G – Live

Note: Barbara Levy, Merced County joined the Board of Directors at 10:09 a.m.

- e. Update on G2G Submitters – Various
 - a. Employment Development Department (EDD)
 - 1. Live
 - b. Board of Equalization (BOE)
 - 1. Live
 - 2. Submitted IT participation with G2G for an IT Award
 - c. Franchise Tax Board (FTB)
 - 1. Testing
 - d. Department of Child Support Services (DCSS)
 - 1. Pending
 - 2.
- 8. Committee Reports.
 - a. County Certification Policies and Procedures Committee
 - a. Mike Rocha – Chair
 - 1. Policies and Procedures to be reviewed in May with hopes of getting them to the Board in June for approval.
 - 2. Discussion regarding Type 1 and Type 2 submissions
- 9. Board of Directors.
 - a. P. Honny presented a Resolution to Jeanie Smith of Kern County to recognize her work as an alternate Board Member.
- 10. Public Comment
 - a. None
- 11. New Business
 - a. Prepared a JPA Package/Agreement for Butte County which will be Addendum #8
 - b. Recommended to have DFM meeting on same day as PPC meeting (May 9, 2012).

12. Adjourn. The CERTNA Board of Directors adjourns and will reconvene on May 10, 2012 at 9:00 a.m. Santa Clara County for some of the items that were not discussed at the Executive Business Summit such as the scheduled for 1:30. It was recommended by Chair Alcomendras to extend the meeting on May 10, 2012 if necessary.

Motion to adjourn and reconvene on May 10, 2012 at 9:00 a.m. at Santa Clara County was made by Member Fitch. The motion was seconded by Vice Chair Schultz and carried unanimously.